



ELIGIBILITY CRITERIA

RULES AND GENERAL CONDITIONS

1. The ENVI Awards were established by Engineering New Zealand as a means of celebrating excellence in engineering, both within the profession and to the public. Their purpose is to:
 - a. recognise the contribution of individuals, teams and firms who have been involved in significant or outstanding engineering projects or initiatives
 - b. promote understanding of the engineering profession and its benefits to the public, and
 - c. encourage innovation, creativity and overall excellence in engineering in ways that benefit society and the environment.
2. Work submitted for the Awards does not need to be of a specific scale or cost. Any work that demonstrates excellence in engineering is eligible.
3. Entries may display a combination of skills and talents from a variety of fields to suit the purpose and environment of the work. Any field or combination of fields of engineering is eligible.
4. Entries made on behalf of teams, firms or other groups will need to agree on an award recipient and elect the Award category that best suits the project.
5. There is no limit on the number of entries one applicant can submit.
6. A project, product or initiative may only be submitted for up to two Award categories if it meets the eligibility criteria for each category. An entry form must be submitted for each Award category a project is submitted for.

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7. Entries submitted for consideration in the ENVI Awards are subject to the following eligibility criteria:
 - a. Subject to clause 7(b), each entry must relate to work substantially completed in New Zealand, by engineers who are either New Zealand citizens or who were permanent residents in New Zealand during the time the work was completed.
 - b. Nominations for the Diversity or Education Awards may relate to work by non-engineers, provided that the nominee has made a significant contribution to the New Zealand engineering profession, as demonstrated by their entry.
 - c. Only individuals are eligible to enter the Student Engineer of the Year, Young Engineer of the Year and Leadership Awards. Individuals, teams, firms or other groups may enter all other categories.
 - d. Entries made in the name of teams, firms or other groups may include work by non-engineers, and/or work by engineers who are not citizens or permanent residents of New Zealand. However,

the contribution of the eligible engineer or engineers involved must be significant and clearly identified.

- e. Nominees for the Young Engineer of the Year Award must be aged 31 years or younger on 30 November 2022.
- f. An individual may only be awarded the Young Engineer of the Year Award once in their career.
- g. Joint entries are encouraged for all categories except the Young Engineer of the Year and Leadership Awards. To ensure recognition of all deserving parties and avoid duplication, joint entries should be submitted by one party only. The submitting party is responsible for ensuring there is support for the form of the entry from other involved parties, and the names of all parties should be listed on the entry forms. The submitting party must obtain written consent from the owner of the work to make the entry. Joint entries must specify the intended recipient of the Award trophy, with consent of all involved parties.
- h. The nominated award recipient must register for the Awards Event, or appoint a representative to attend on their behalf.
- i. Except for the Young Engineer of the Year, Leadership and Education Awards, the work on which the entry is based must have been substantially completed within the 24 calendar months preceding 30 November 2022. Completion means functional completion, not contractual – in the case of any doubt, the Judges shall decide eligibility. For the avoidance of doubt, the work may have begun more than 24 months before 30 November 2022, as long as it is substantially completed by this time.

JUDGES

- 8. Two judges will be appointed to judge each category, however, the final decision on each Award will be made by the entire judging panel. The judging panel will comprise senior engineers and non-engineer subject matter experts.
- 9. All entries are received and judged in commercial confidence, and judges will operate under a non-disclosure agreement.
- 10. Judges will inform Engineering New Zealand of any potential conflicts of interest on receiving the list of entrants. If a conflict of interest is identified, the judge does not gain access to the entry concerned. If you have any concerns about the confidentiality of your entry you can engage with the ENVI Coordinator.
- 11. Concerns regarding the judging process may be directed to Engineering New Zealand. However, neither the judges or Engineering New Zealand are obliged to enter correspondence or discussion regarding the judges' decisions.

USE OF ENTRY MATERIAL

- 12. Engineering New Zealand may use the entry materials in any way it considers desirable, including publication or display, without liability for any fees or royalty.

FORM OF ENTRY

- 13. Entries must be received in electronic format by Engineering New Zealand no later than 5pm, 30 March 2023. No extensions of the deadline will be permitted for any reason. We encourage entrants to submit their entries at least 24 hours ahead of the deadline to avoid any last-minute problems.

14. The main component of each entry is the entry form and all key information supporting the entry should be contained in the form. Supporting material is optional and may be submitted together with the form to illustrate or demonstrate what is in the form. Supporting information may be important and helpful to the judges, but we ask that entrants keep supporting information to a reasonable amount.
15. Thanks to our partners, there is no entry fee for the 2023s ENVI Awards.